



**INTEGRATED NOTIFICATION SYSTEM (INS)  
 FIRST REPORT OF INJURY HARDCOPY  
 888-INS-YORK (888-467-9675)**

DATE AND TIME REPORT INITIATED		DATE AND TIME OF INJURY/EXPOSURE	
		AM PM	AM PM
NAME OF INJURED EMPLOYEE		SOCIAL SECURITY NUMBER	HOME PHONE #
HOME ADDRESS		MARITAL STATUS	WORK PHONE #
CITY/STATE/ZIP	DATE OF HIRE	JOB TITLE OR OCCUPATION	WORKSHIFT/ TIME BEGAN WORK
EMPLOYER NAME	EMPLOYER'S ADDRESS/CITY/STATE/ZIP		DATE EMPLOYER NOTIFIED
EMPLOYER POLICY #	EMPLOYER PHONE #	EMPLOYER CLIENT CODE (if applicable)	
HOURS WORKED PER DAY	DAYS WORKED PER WEEK	FULL/PART TIME/ SEASONAL/VOLUNTEER	WAGES PER HOUR
LAST DAY WORKED	DATE DISABILITY BEGAN	RETURN TO WORK DATE	BODY PART(S) INJURED
IF OUT OF STATE INJURY, SPECIFY STATE OF INJURY	WERE SAFEGUARD OR SAFETY EQUIPMENT PROVIDED?  YES or NO	WERE SAFEGUARD OR SAFETY EQUIPMENT USED?  YES or NO	
DESCRIPTION OF INJURY			
DID INJURY OCCUR ON EMPLOYER'S PREMISES YES OR NO		WORKER PAID FOR DATE OF INJURY YES OR NO	
DO YOU AGREE WITH INJURY DESCRIPTION?  YES or NO	WILL YOU CONTINUE TO PAY WAGES INSTEAD OF WC  YES OR NO	LAST DAY WAGES WILL BE PAID INSTEAD OF WC  ____/____/____	
MEDICAL CARE PROVIDED BY:			DATE OF TREATMENT
WITNESS NAME AND PHONE NUMBER		SUPERVISOR NAME AND PHONE NUMBER	
NOTIFIED BY: NAME AND PHONE NUMBER			

